

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between (Name of Medical Assistance Team) and (Name of Supplier).

(Name of Supplier) agrees to provide (Name of Team) with designated pharmaceutical products and medical supplies, (which may include pediatric formula, pediatric oral re-hydration fluid, as well as IV fluids and irrigation fluids) when requested for a deployment.

The inventory of these items will be kept by the supplier (in a designated area) and reviewed on a regular basis. All parties understand that, if these supplies are requested and taken out of the custody of (Name of Supplier), it will be done under the following conditions and in the presence of a designated pharmacy member of (Name of Team):

- All supplies will be placed in storage containers.
- Each container will be numbered.
- Documentation sheets will be provided to allow recording of the supplies placed in each container.
- A numbered seal or lock will be placed on each container. The seal or lock numbers will be documented on the sheets mentioned above.
- If the supplies are deployed to the field, they may be returned only if the same numbered seals or locks that were placed on the containers prior to removal are still in place and intact. Any supplies in containers with seals or locks that are missing, damaged, or altered or that have a different number from that recorded will not be returned.

(Name of Supplier) agrees to provide (Name of Team) access to these supplies 24 hours a day, 7 days a week, with a 1-hour notice. It is understood that, if these supplies are removed from (Name of Supplier) and not returned, a bill may be submitted for said supplies directly to

Department of Health and Human Services
U.S. Public Health Service
Office of Emergency Preparedness
12300 Twinbrook Parkway, Suite 360
Rockville, MD 20857

(Name of Team) is financially responsible for products and supplies requested from and provided by (Name of Supplier) for activities other than a declared federal deployment.

(Team Leader's Signature)

(Supplier's Signature)