

## TABLE OF CONTENTS

### I. INTRODUCTION

A. PURPOSE.....	I-1
B. MISSION STATEMENT.....	I-1
C. BACKGROUND.....	I-2
D. POLICIES.....	I-3
E. CONCEPT OF OPERATIONS.....	I-4
F. RESPONSIBILITIES .....	I-6
1. Health and Human Services (HHS), Office of Emergency Preparedness (OEP).....	I-6
2. Health and Human Services (HHS) Regions .....	I-8
3. Health and Medical Response Personnel.....	I-11

### II. SYSTEM OVERVIEW

A. ACTIVATING HHS HEALTH AND MEDICAL RESPONSE RESOURCES.....	II-1
1. Stafford Act.....	II-1
2. Public Health Services Act and Aviation Disaster Family Assistance Act.....	II-2
3. Immigration and Nationality Act (INA).....	II-2
4. Presidential Decision Directive 39 (PDD-39).....	II-3
5. Memorandum of Understanding (MOU) with the Department of Defense (DoD).....	II-3
6. Individual States .....	II-4
B. HEALTH AND HUMAN SERVICES (HHS) MANAGEMENT STRUCTURES.....	II-6
1. Emergency Operations/Coordination Centers .....	II-6
2. Management Support Team (MST).....	II-9
C. NATIONAL DISASTER MEDICAL SYSTEM (NDMS).....	II-10
D. SYSTEM COMPONENTS .....	II-12
1. Health and Human Services (HHS) Health and Medical Response Teams.....	II-12
2. Patient Evacuation.....	II-13
3. Hospitalization .....	II-14
E. OTHER AVAILABLE RESOURCES .....	II-14
1. Federal Resources .....	II-14
2. Non-Federal Resources.....	II-15

## TABLE OF CONTENTS

### III. SYSTEM DESCRIPTION

A. HEALTH/MEDICAL EMERGENCY FUNCTIONS.....	III-1
B. AUTHORITIES.....	III-7
1. Federal Response Plan (FRP).....	III-7
2. Federal Family Assistance Plan for Aviation Disasters.....	III-16
3. Health and Medical Services Support Plan for the Federal Response to Acts of Chemical/Biological Terrorism.....	III-20
4. Mass Immigration Emergency Plan.....	III-24
5. Memorandum of Understanding (MOU) Between Health and Human Services (HHS) and the Department of Defense (DoD).....	III-30
6. Own Authorities.....	III-31
7. International Medical Assistance Team (IMAT).....	III-31
C. INTERAGENCY INTEGRATION.....	III-32
1. The Federal Response Plan (FRP).....	III-32
2. Other Agencies.....	III-48

### IV. POSITION REQUIREMENTS

A. GENERAL REQUIREMENTS.....	IV-1
B. TERMS AND DEFINITIONS.....	IV-3
1. General.....	IV-3
2. Physical Fitness.....	IV-3
3. Knowledge, Skills and Abilities.....	IV-4
C. TRAINING REQUIREMENTS.....	IV-5
D. POSITION DESCRIPTIONS.....	IV-6
1. Emergency Support Team (EST).....	IV-6
2. Emergency Response Team (ERT).....	IV-13
3. Regional Operations Support Team (ROST).....	IV-32

### V. OPERATIONAL CHECKLISTS

A. GENERAL OPERATIONAL CHECKLIST.....	V-1
B. EMERGENCY SUPPORT TEAM (EST).....	V-4
C. EMERGENCY RESPONSE TEAM (ERT).....	V-9
D. REGIONAL OPERATIONS SUPPORT TEAM (ROST).....	V-24
E. REGIONAL HEALTH ADMINISTRATOR (RHA).....	V-29

---

## TABLE OF CONTENTS

### APPENDIX A – ACRONYMS

### APPENDIX B – TERMS AND DEFINITIONS

### APPENDIX C - FORMS AND REPORTS

A. FORMS SPECIFIC TO STAFFORD ACT RESPONSES.....	C-1
1. Functional Plan.....	C-1
2. Request for Federal Assistance.....	C-3
3. MA Tracking.....	C-4
4. Task Order.....	C-5
5. Task Order Issued Log.....	C-7
6. Task Order Received Log.....	C-8
B. GENERIC FORMS.....	C-9
1. Personnel Arrival/Departure Information.....	C-9
2. Activity Log.....	C-9
3. Individual Time Sheet.....	C-10
C. REPORTS.....	C-11
1. SITREP.....	C-11

## TABLE OF FIGURES

Figure 2-1	HHS Emergency Management System.....	II-5
Figure 2-2	OEP/EOC Organization.....	II-7
Figure 2-3	MST Organization.....	II-9
Figure 3-1	Health/Medical Emergency Functions.....	III-5
Figure 3-2	Health/Medical Emergency Functions Matrix.....	III-6
Figure 3-3	FRP Primary and Support Agency Assignments.....	III-10
Figure 3-4	Lines of Responsibility for Implementing ESF#8 Health and Medical Response.....	III-11
Figure 3-5	ESF#8 Coordination, Implementation and Response.....	III-14
Figure 3-6	Victim Support Tasks.....	III-17
Figure 3-7	HHS Consequence Management Actions.....	III-20
Figure 3-8	HHS Crisis Management Actions.....	III-21
Figure 3-9	ERFs by Functional Responsibilities.....	III-27
Figure 3-10	ERF Primary and Support Responsibilities.....	III-29
Figure 3-11	EST Organization.....	III-35
Figure 3-12	EST Operations Section.....	III-38
Figure 3-13	EST ESF#8 Work Station.....	III-39
Figure 3-14	ROC Organization.....	III-42
Figure 3-15	Structure Of The ERT – A.....	III-44
Figure 3-16	DFO - ESF#8 ERT Organization Chart.....	III-46
Figure 3-17	Organizations and their Facilities.....	III-48
Figure 4-1	Minimum Training Requirements for ESF#8 Positions.....	IV-6