

NADMAT

1998 ANNUAL MEETING

MINUTES FROM THE NADMAT MEETING MARCH 31, 1998 1998 NDMS CONFERENCE HELD IN DENVER, COLORADO

The meeting was opened at 1800 by the 1997 Chairman CAPT. Gary Lindbergh- FL-2.

Roll call by John Hoyle 3rd Chair

Present: AK 1, AK 2, AR 1, CA 2, CA 4, FL 1, FL 2, FL 3, FL 5, GA 1, GA 3, HI 1, IL 2, KY 1, MA 1, MA 2, NC 1, OH 1, OH 5, PHS 1, PST 1, RI 1, TX 1, VMAT 1, VMAT 4, WA 1

The NDMS contact roster (DMAT Unit Commander/and Executive Officer) passed around for additions and corrections to be made. Suggestion to add e-mail addresses.

Announcement made that only the Unit Commander or designated representative of each team held the vote for this meeting.

An engraved gavel purchased by Chairman Gary Lindbergh was presented to the 2nd Chair- Dr Jonathan Weisul HI-1 and will be passed down each year to the new Chairman.

A book on Robert's Rules of Order was also presented from Chairman Gary Lindbergh to Dr Jonathan Weisel and will be passed down yearly along with the gavel.

CAPT Gary Lindbergh also presented each Chairman with a NADMAT notebook consisting of past letters, memos, team information and roster to each Chairman.

Reading of the minutes from the 1997 Annual meeting held 5-5-97 at the 1997 NDMS Conference in Tampa, Florida.

Discussion on whether to leave the New Mexico home base address for the NADMAT mail outs or send the information directly to the Chairman's address. Open to discussion and conclusion was to send information to the Chairman's address, but to leave home base address open if needed.

Discussion regarding a formal letter from each team to support NADMAT. This was discussed at the meeting last year and was not carried through. Suggestion to take a vote from the members here or written formal request to show support. Some teams are not represented here tonight. Verbal agreement is ok but consensus was we need a unified voice and commitment in writing from each team. This would in no way give NADMAT the power to speak solely for the team. Dr Jonathan Weisul will draft a letter and send out to teams during his chairmanship.

Public Relations: Gary Lindbergh spoke with Gary Moore concerning PR and PIO. Gary Moore agreed he would work to expose DMAT to the media but could not guarantee PIO with each deployment.

Evaluation process of teams: Gary Lindbergh asked for show of hands of the teams that have had their on site evaluation. Some upgrades were made due to these evaluations. Congratulations to FL5, CA1 and CA9 who moved up to Level 1 status.

Photos of equipment cache from NDMS. Teams were asked to provide NDMS with photos and information of where the basic load is stored. Most teams have complied.

Basic load- format- NDMS has informed us that we should send in an equipment inventory list each year – due March 31st.

Mid year conference for NADMAT did not come off. Offer from John Leppa-OH-5 to join their annual EMS Conference but the dates were not good.

No NADMAT newsletter has been created yet due to time and funds. Hopefully one will be started this year.

Goal is to have NADMAT meeting minutes out to the teams in 30 days.

Backfill issue- Brain Chinn WA 1 U.C. worked this year by sampling several thousand physicians across the country and submitted the results to NDMS.

NADMAT Chairmen were invited to meet with Dr Knouss and staff in Rockville, Md.- Dec '97. A dialog was established for the first time. This was two days of meetings. A letter was sent out prior to the meeting to generate questions or concerns of the team that could be addressed. Few replies were returned to Gary. Some teams stated they never received the letter and again this could be due to changes in addresses or personnel changes not sent in to NDMS.

Discussion on the Uniformed Reserve Corps. Unit Commanders can become a commissioned officer-inactive reserve of the Public Health Service. John Hoyle, 3rd-Chair will send the information to those who are interested. This would promote us as a liaison and military recognizes the uniforms. The prerequisite is a Masters in a Health Science field.

Training- a recent large scale training exercise with a DMAT team and DOD fell through. This issue was addressed last night with the NDMS/DMAT meeting.

3 Mental Health teams are being created by NDMS. These will be for responders more so than victims.

2.5 million dollars are set aside for communication equipment for teams and one million committed for future funding.

Goal for NADMAT-OEP to meet 3 times a year- Fall, Spring and Conference time- requested from them a tentative schedule- especially the months of the year for planning purposes. The travel expenses will be paid for by NDMS.

Training- more work is needed to correct problems.

Discussion on team deployment roster. Group agreed to stay with monthly schedule versus every 3-month rotation. This should be conveyed to OEP.

CAPT Tyler's goal is to bring all teams up to Level 1.

Basic load, list of all team's items and personal gear need to be marked and a list provided to NDMS.

All Unit Commanders of all level of teams and specialty teams were provided with funds to attend this year's conference for the first time.

Funding equipment and Administrative supplies- \$5,000.00 for Level 1 Teams and will revisit next year for funding. Funds to be used for training and maintenance only - cannot purchase new equipment. If uniforms are destroyed during deployment funds can be used to replace.

Minutes will be taken on all NDMS conference calls by Kim Jack and will be mailed out to all teams.

NDMS discontinued the Volunteer Recognition Award in 1994 but was reinstated at this year's conference at the request of NADMAT.

Uniform code- Khaki or Blue is the only approved colors and they cannot be mixed among the team upon response.

Transportation /Hazardous cargo reviewed- equipment money to fund a loadmaster course.

Call up process- Advisory, Alert and Activation.

Funds -\$10,000.00 for Activation purchases during Alert process-

Discussion on notary signature on activation papers- will continue to do as done in past and have notary sign team at home prior to leaving- need may arise to sign again after MSU at site.

John Hoyle voiced concern with verbal commitment from NDMS concerning what to spent \$10,000.00 on and requesting we ask NDMS to provide written guidance on these and other policies be placed in the manual they are creating. John Leppa made motion to accept. Dr.Jake Jacoby-seconded. Carried.

Discussion continued on \$10,000.00

John Hoyle has recently submitted a bill to NDMS for activation costs -i.e. notary bill-etc for the deployment and for backfill.

MA2 deployed to Ice Storm-submitted time-hours along with deployment and was reimbursed.

NDMS has a credit card that is available for use for team activation to cover the amounts needed to help deployment.

Motion made by Mark Swicord to request NDMS letter on how to use up to \$10,000.00 during alert phase. Seconded by Dr. Mark Keim.

Personnel Issues- NADMAT to request NDMS to provide teams with current paperwork-i.e. - checklists, forms, and medical record forms prior to deployment to keep on hand- eases the confusion that was created during NY Ice storm. Motion made by Mark Swicord requesting in writing- NDMS to provide teams with rules of using the \$5,000.00 annually, long term issues, rules of using \$10,000.00 during home alert to get started for deployment, and definition of the terminology of Advisory, Alert and Activation. Seconded by Jim Carter- KY-2. Vote- no oppose- Addendum- when new changes occur that they be documented in detail. Seconded by Dr John Weisel. No opposed. Carried.

Transportation issue revisited by John Hoyle. Long delay in getting out the door and to the site. We need to request from NDMS timely transportation. This is an ongoing problem and NADMAT will continue to pursue this issue. The organization should make this a priority- we have no MOU- need to task NDMS to make transporting the teams a priority. Motion made by Steve Castle to request NADMAT to push on this issue and inform the Unit Commanders every 4 months of the progress. Seconded by Jim Carter AK2. Call for question. Vote- all yes except one nay.

Backfill issue- some teams who went to NY Ice Storm requested- some did not. Motion made by Dr John Weisul to keep this issue as a high priority and report back to teams in timely manner. Seconded by John Healy. Motion carried.

Discussion on Mission Statement for DMATs. Information was provided by NDMS concerning what is DMAT- etc. Dr Jake Jacoby suggested a working committee address the issues of Corps structure, goals and mission statement.

Discussion on NADMAT dues. The chairman must realize that with no dues he/she will incur a small financial burden with mailings, etc. The group agreed that NADMAT would not request dues at this time.

Election process for the 3rd Chairman was begun. One vote for each team- only the Unit Commander or their representative may vote. One vote for each NMRT- therefore some UCs may have more than one vote. Floor opened- any one can nominate a candidate. Request that the person being nominated be present at this meeting so that they may agree to run or refuse. John Healy nominated Dr Seaton –CA-2. Seconded by Gary Klineman-RH-1. Dr. John Weisel nominated Dr Jake Jacoby CA 4- seconded by Dr. Mark Keim. Dr John Weisel made a motion that nominations be closed- seconded by Mark Swicord. Motion to close nominations- no opposed.

The two nominated individuals left the room and discussion held. Majority will carry the vote. Both of the individuals hold votes but assuming they would vote for themselves they would cancel each other out. Call for vote. Motion by Bill Devir that the minutes reflect the majority of votes not actual numbers. Seconded by Bill Gruzalski- IL-2. No opposed. Dr.Jake Jacoby and Dr Seaton returned to room and announcement made that Jake will be 3rd Chairman. Congratulations to both men for the honor of being nominated.

CAPT Gary Lindbergh at this time passed the gavel over to Dr Jon Weisel to chair the remaining part of this meeting.

Motion made by Dr Conrad Salinas CA-2 “That the record show that NADMAT recognize and thank Gary Lindbergh for all his work and effort and advancement of NADMAT to NDMS during his chairmanship from 1997 to 1998”.

Seconded by John Healy. Carried unanimously.

New Business-

Dr Jake Jacoby thanked everyone for the nomination and election. He introduced information on a fundraiser that the teams may be interested in trying. It is associated with a Triathlon organization and the team would provide the first aid station and be paid. The fee to the team is a donation from the sponsor and tax deferred. Jake passed out information to interested teams.

Discussion on supplementing team members from one team to another for activation, which would get some Level 2 teams out the door with Level 1 teams. Also is there a possibility of a Unit Commander who has never deployed getting the opportunity to shadow a Unit Commander who is deployed?

NADMAT will review the manuals that NDMS is creating- all teams are encouraged to review also.

John Hoyle – Two Unit Commander issues- Could NDMS give copies of computer programs that OEP uses to all teams. OEP could give the Excel software. The laptop that each team’s Communication Officers will receive may be used at home for whatever forms, programs etc but in the field it can only be used for communication purposes.

NADMAT GOAL- to get policy first on how to use the funds for equipment repair and funds for activation.

Discussion on how teams could evaluate other teams. Could NADMAT elevate teams to raise from Level 2 to Level 1? This would be a conflict of interest and is OEP’s job. With the OEP process- teams would like advanced notice and a time set that is convenient also for the teams when scheduling evaluations.

Proposal by Eugene Rothman MA-1, that if any team feels deficient they may ask NADMAT for a peer review and support process. Also teams can and should consult with other teams.

Dr Jake Jacoby made a request from NDMS that a portion of his \$5,000.00 training funds be used to send a team member to this conference and NDMS refused. He would like NADMAT to raise this question again. If the funds are not used within that year they will be forfeited.

Brian Chinn –WA-1, contracted with a computer programmer to create a logging supplies program. The programmer has not finished due to no funds. This is a system being developed to help track equipment. Cost to finish could be sold to OEP and utilized if they would like at a cost just to recoup for Wa-1. Dr Jon Weisel to take this proposal forward.

Brian Chinn- HazMat cargo 4 hour presentation program. Part of funds can be used to send one person to the course.

Dr John Weisul will call Administration office of NDMS to question why create more DMAT teams before helping Level 2 teams move up to Level 1 first. Will discuss with NDMS at the next NADMAT-OEP meeting- tabled now and will follow up with executive level.

Motion by Mark Swicord that NADMAT request from NDMS that 3 members from each Level 1 teams to have Certified Haz Mat and Loadmaster classes. Seconded. Motion withdrawn.

Motion made to close meeting. Seconded. Carried. 1998 NADMAT meeting over at 2030.
Minutes taken and transcribed by Connie Bowles, RN,BSN
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